Quick Reference Card for Principal Investigators
http://eresearch.umich.edu

eResearch Proposal Management

Need Help?
Project information, FAQs, Contact Us link
http://www.umich.edu/~eresinfo/pm.html
Training (Online training, step-by-step procedures)
http://www.umich.edu/~eresinfo/erpm/training.html
Sandbox (System practice environment)
http://www.umich.edu/~eresinfo/erpm/sandbox.html

MAIS Help Desk (Technical support e.g., navigation, connectivity, system errors)
Phone: (734) 936-7000
Hours: Monday-Friday 8:00am-5:00pm

DRDA Project Representatives
http://research.umich.edu/contacts/drdastaff.html
Phone: (734) 764-5500
Fax: (734) 763-4053, 764-8510

This is for information only. No action required.
The following comments have been posted for the PAF referenced below:

Comments:
Ready for your signature
Email Recipients:
Stephen Forrest

Posted by: Jason Johnson

PAF Information:
DRDA Number: 08-FAF0010
PAF Title: Off-Label Uses for Grape Kool-Aid
PI: Stephen Forrest
Project Administrative Home: 216100 COE EECS - ECE Division
Primary Research Administrator: Jason Johnson

Login From eResearch Homepage
2. Click Login in the Proposal Management box.
3. Enter your Login ID (uniqname or Friend ID) and your password.
4. Click Login.
Your Home Workspace opens.

Home Workspace
5. Click on PI & Project Team from Roles to open your PI Home Workspace.
6. Click on Inbox to view PAFs that require your immediate action.
7. Click on the Name, i.e., title, of the PAF in your Home Workspace to open its workspace.

Note: PAFs "not yet signed by PI" are listed twice in the Inbox.
Quick Reference Card for Principal Investigators

**Off-Label Uses for Grapes Kool-Aid® (09-PAF00110)**

**Conflict of Interest Statement**

Do you (or your family members) or any of the key investigators (or their family members) have a *contact of interest* with the sponsor or any entity related to this project? This includes (1) equipment vendor, subcontractor, vendor of a product being evaluated by the project; (2) family members of investigators who have other financial interest in receive income from consult with, or serve as an officer, director, or advisor to the sponsor or project-related entities.

- **Yes**
- **No**
- **Clear**

**Comments:**

By selecting Sign PAF and Conflict of Interest Statement and clicking OK, the undersigned certify to the best of their knowledge and belief that no Federal appropriated funds have been or will be paid to influence or attempt to influence the granting of this award. We certify that the work described is consistent with University unit objectives and all faculty involved in the proposal have agreed to participate. We accept the obligations and commitments described and agree to perform the work in accordance with University and sponsor policies.

Additional certification for DHHS funds: The PI ensures that (1) the information submitted in the application is true, complete, and accurate to the best of the PI's knowledge; (2) that any true, fictitious, or fraudulent statements or claims may subject the PI to criminal, civil, or administrative penalties; and (3) that the PI agrees to accept responsibility for the scientific content of the project and to provide the required progress reports if a grant is awarded as a result of the application.

**NOTE:** If this information changes during the term of the project, you must disclose such interests by following instructions at Conflict Procedures.

Sign the PAF and Conflict of Interest Statement.

**PAF Workspace**

8. Click Display PAF Summary to review the PAF information and attachments. The Sign PAF button is at the end of the summary.

Or

Click the Sign PAF activity from the PAF Workspace.

**NOTE:** You will see the Sign PAF button or activity only if you are listed on the PAF as a UM Principal Investigator.

**Sign PAF**

9. Read the Conflict of Interest Statement and answer the question below.

10. If needed, enter Comments. Required if you have a conflict of interest.

9. Read the Sign PAF statement.

10. Select the Sign the PAF and Conflict of Interest Statement box to electronically sign the PAF.

**PAF Workspace**

- You have electronically signed the PAF and are returned to the PAF Workspace.

- PAF Signed line has been added to the Recent Activity.

- PI who signed the PAF, e.g., Stephen Forrest, is the Author.

- When the PAF was signed is the Activity Date.

**Recent Activity**

- **Activity:** PAF Signed
- **Author:** Stephen Forrest
- **Activity Date:** 11/11/2008 2:38 PM EST